

**MINUTES OF THE
ANNUAL MEMBERSHIP MEETING OF THE
QUAIL CREEK WOODCRAFTERS CLUB (QCWC)
November 14, 2019**

The Annual Membership Meeting of the Quail Creek Woodcrafters Club (QCWC) was called by the President and announced in the Quail Creek Crossing, on the Quail Creek POA Website, on the Quail Creek Woodcrafters Club Website, and via email announcement to members. The meeting was held on November 14, 2019 at 7:00 PM in the Ocotillo Room at the Kino Center, Green Valley, AZ for the purpose of conducting annual business.

Board Members present were Dan Doyle (Vice President), Denny Huber (Secretary), Harold Alleman (Board Member-at-Large), and John Thompson (Acting in a Facilitator Role). A quorum being present (i.e. minimum of three Board Members), the Board was competent to transact business.

28 Members were present.

Dan Doyle called the meeting to order.

APPROVE MINUTES

- Not officially addressed

CHANGES TO THE AGENDA

- None

PRESIDENTS REPORT

- The members of the Board present provided a brief explanation of recent Board membership impacts and changes.

ELECTION OF OFFICERS

- Denny Huber presided
- President
 - Nominees – Harold Alleman
 - Elected by voice vote – Harold Alleman
- Treasurer
 - Nominees – Eric Coleman
 - Elected by voice vote – Eric Coleman
- Secretary
 - Nominees – Vern Owens
 - Elected by voice vote – Vern Owens

- Additional Board Member (3)
 - Nominees – Doug Adams, John Kiper, and Tom Sharples
 - Elected by voice vote - Doug Adams, John Kiper, and Tom Sharples
- New Board members per the bylaws take office effective January 1, 2020. Given that the old Board membership has declined significantly due to personal issues it is the intent of the newly elected members to take office immediately to allow club business to proceed uninterrupted.

UNFINISHED BUSINESS

- Charitable Activity by Club Members
 - Children’s Miracle Network (CMN)
 - Program lead by Sam Densler
 - Has expanded beyond the original involvement at Tucson Medical Center (TMC) to include Banner at its many locations.
 - In 2019, 500 wood toys were donated.
 - Budget has seen pressure. Requested a donation of \$1200 from White Elephant for 2020 (part of a total \$2300 donation request). White Elephant donations must be used as specified. Funds cannot be diverted to other uses, and use is reported back to the donor.
 - Toy construction averages approximately \$2.00 to \$3.00 per toy.
 - Toys are not painted. This is left to the kids receiving the toys.
 - There is a constant need for additional toys.
 - All sources of wood are pursued (i.e. shop scrap bins, development dumpsters, donations, etc.)
 - Remembrance Boxes
 - Program led by Harold Alleman and Doug Adams
 - Boxes are donated to the Pediatric Oncology Clinic at Diamond Children’s Hospital.
 - Prior to a child’s death a mold is taken of the child and parent clasping hands. The molded hands are then placed in the box and provided to the parent.
 - Program has been in place for about one year.
 - Budget has seen pressure. Requested a donation of \$1100 from White Elephant for 2020 (part of a total \$2300 donation request). White Elephant donations must be used as specified. Funds cannot be diverted to other uses, and use is reported back to the donor.
 - Remembrance box construction averages \$11.00 per box mainly due to higher quality wood used and takes approximately 5 hours per box.
 - Boxes are provided in three to four sizes.
 - 70 boxes have been delivered to date. There is a need for 50-100 boxes every year.
 - There is a constant need for help constructing boxes.
 - Toys for Tots
 - Program led by Harry Pell
 - 2019 program got a late start due to storage space limitations.
 - Donations are currently being boxed.
 - Donations so far in 2019 number 84 items with 12 more expected.

- Toys will be delivered the first or second week of December.
 - There has not been much response from the Club, and there is always a need for more toy donations.
- Beads of Courage
 - Program led by Bud Bencic
 - This is a national organization with a branch in Tucson.
 - Program donates directly to the Beads of Courage organization.
 - Donations consist of beads provided to children in the hospital for each procedure they undergo. The children can make necklaces, bracelets or whatever else they choose.
 - Donations also include boxes and bowls for bead storage. In 2019 11 bowls and 7 boxes were donated. Before year-end it is expected that 2 more bowls and 5 more boxes will be donated.
 - There is some support from the Club in the form of consumables and engraving using the CNC router system.
- Questions from the Membership regarding charitable endeavors:
 - Does anyone know if there are other sources of revenue available that could be tapped to support these charitable endeavors and how can they be tapped?
 - Is there publicity associated with these charitable endeavors in the Quail Creek Crossing and other publications?
- Woodworking Machine Update by John Thompson
 - Saw Stop Table Saw
 - There have been ongoing problems with the raising/lowering mechanism being increasingly difficult to operate and galling. Jon took it all apart and got it working properly approximately one month ago.
 - After one month it is again becoming difficult to operate. Further intervention is required.
 - Jointer
 - This machine has in the past been very dependable. Recently the tables were found to be out of parallel.
 - There are adjustment screws associated with this configuration that should not be moved.
 - Laguna Bandsaw
 - A carbide tipped blade was installed on approximately September 15, 2019 costing \$180. Non-carbide blades cost approximately 80% less.
 - Non-carbide tipped blades ran for as little as one day and up to one month before requiring replacement. The new carbide tipped blade will be tested to evaluate cost effectiveness.
 - Double Drum Sander
 - Currently seems to be functioning well.
 - Past problems have been traced to aggressive cuts, board finishes, etc.
 - Guidance is to roll your stock through the machine with the rollers close, but not actually contacting your stock then adjust from there. This will ensure light passes that do not damage the machine.
 - CNC Router System
 - Routine maintenance is being provided by Harold Alleman.

- It was suggested that prior to use Members look the system over and tighten all screws.
 - Tell Harold, Bud Bencic, Denny Huber, or another monitor if you find problems.
- Overall Vacuum System
 - It was noted that the vacuum system has been found effectively clogged and non-functional recently.
 - Members were reminded to check the system when opened to a machine. If the system appears to not be functioning as expected let the monitor know.
- Treasurer's Report
 - Dan Doyle provided the following summary in the absence of Jim Ratley
 - 2019 opening balance of \$6200
 - Current balance of \$7223.13
 - 2019 expenses of \$5200 against income of \$6223.26
- Bylaws Amendment
 - Jim Ratley will finish the proposed amendment once his family issues resolve themselves.
 - The Club will use an email message to members to solicit comments and poll members re: needed amendments to the bylaws.
 - A future meeting will be planned to discuss and approve the amended bylaws.
 - The Board will distribute draft bylaws prior to the above meeting.
 - The POA has previously approved an amendment to allow electronic banking activity and single signature vs double.
- 2020 Budget
 - No budget request was submitted to the POA for calendar year 2019.
 - A budget request of \$6951 was submitted to the POA for 2020. This request is for a split of 50% POA/50% QCWC.
 - The budget submittal included:
 - Powermatic table saw
 - Bandsaw auto slicer
 - Mini-lathe
 - Carbide tipped lathe tools
 - Festool vacuum system for sanding table and CNC router system
 - Bosch 5" sander
 - It was noted that the 2020 budget request was not available for tonight's meeting due to Jim Ratley's personal issues. As soon as those issues resolve the budget request will be forwarded to all members. Eric Coleman (newly elected Treasurer) will get with Jim Ratley to facilitate getting the budget in front of the Club members.
- Monitor Situation and Policy
 - Question was asked where policy stands regarding monitors working while on duty and after-hours work?
 - Monitors can work while on duty if another member is present. If they are alone in the shop, they can work while on duty without using the machinery.

- After hours work can be performed as a monitor (i.e. not using the machines), or as a member with a monitor present.
- There is an ongoing need for more active monitors.
- It was noted that the club might have more monitors actually on the rolls than are volunteering for duty in the shop.

NEW BUSINESS

- The following items were suggested as “Food for Thought.” Comments and suggestions are welcome.
 - Granite countertop covers
 - Cover the countertops with plywood or another material to facilitate tool installation or various attachments.
 - CNC System
 - May benefit from the addition of a vacuum table.
 - This suggestion probably requires more research regarding the problems and possible solutions.
 - Bandsaw Extension Tables
 - Laguna and Grizzly bandsaws may benefit from the addition of extension tables.
 - DeWalt Table Saw
 - Consider making the table smaller and integrate it into the large table system
 - Would need to reconfigure the vacuum system.
 - Butcher Paper Dispensers
 - Consider adding butcher paper roll dispensers at the ends of the work tables.
 - Consider scheduling a “Food for Thought” meeting after the annual POA funding disbursement is received to finalize the above and other items that might be initiated.
- Shop Lighting Adequacy
 - A general question regarding the chances of improving shop lighting was raised by a member?
 - Discussion rooted out a few specifics:
 - Some bulbs in the existing overhead fluorescent lights were noted as non-functional. *A post meeting inspection has indicated that the non-functional bulbs have been replaced.*
 - The back corner by the tool bench was noted as specifically bad in terms of lighting level.
 - It was noted that a few of the machines have dedicated lighting fixtures.
 - A suggestion of some LED additions might be possible. LED fixtures in addition to providing substantial light level increases can be cost efficient due to lower energy usage.
 - Could be a safety issue raised to the Robson level.
 - Board committed to soliciting suggestions for improvement.
- Charitable Donation
 - There was a motion put forward to have the Club donate a monetary amount of \$600 in 2020 to charitable endeavors to help defray some of the cost of materials.

- Motion passed by majority voice vote.
- 501c Classification
 - A suggestion was made to pursue 501c classification for a subset of the Club to enable charitable donations.
 - The suggestion was tabled.
- Club Membership
 - Total membership was stated as “approximately 130.”
 - *Post meeting Eric Coleman reviewed financial documents indicating that revenue from full year dues was \$2,970 which would equate to approximately 74 members.*
- Charitable Endeavors Materials Source Possibilities
 - A question was asked regarding the possibility of obtaining materials from Woodworkers Source? No clear answer was provided.
 - The same question was asked with regard to Home Depot or Lowes. No definitive answer was provided.
 - A note was made that at least one member receives date limited offers in the mail from Woodworkers Source, and did not know who to give those cards to to ensure the Club took advantage of the offers. If any member receives a card and wishes to donate it to the club, they can be dropped off in John Thompson’s folder in the shop.
- CNC Router Software Update
 - Denny Huber noted that he tested the current software load today and that it “mostly” worked correctly.
 - It was noted that the version 10 software seems to work better than the older version.
 - Version 10 software can be downloaded to member’s home computers. See Denny Huber for assistance.

BOARD COMMENTS

- None

ADJOURNMENT

- Motion to adjourn was proposed and seconded. All in favor.
- Meeting was adjourned at 8:00 PM.
- Harold Aleman adjourned the meeting.

Submitted by: Vern Owens – Secretary Elect

Minutes Approved on: 24 November 2019

By: Harold Alleman, President-Elect